



Early Childhood Classroom Assistant

Ministry Description

June 2008

Purpose

To participate in the mission to make mature followers of Jesus Christ by developing caring relationships with young children (2 years – kindergarten) through conversation and participation in Bible learning activities and lessons.

Responsible to

Early Childhood Assistant Director, Early Childhood Teacher

Description of Duties

- To assist Early Childhood Teacher with lessons/activities as needed
- To pray regularly for each child, your teaching ministry, and other volunteers on your team
- To ensure that the classroom is clean and set up before children arrive and/or to ensure that the classroom is clean and picked up after children leave
- To be present in classroom 15 to 20 minutes prior to class; remain until last child has been picked up.
- To follow all established safety and security guidelines for children's ministry programs, including submitting to the church's policies on screening, background checks, safety training, etc.
- To attend training on child protection
- To actively connect with parents of children in class
- To attend teacher training meetings

Time Requirements

2 hours each week during class time

Assistant Rotation: 1 month per quarter minimum

Length of Commitment: 1 calendar year

Training and Resources

- Network Events/Teacher Training Meetings
- Regular communication with Early Childhood Assistant Director

Qualifications, Skills and Gifts

- A growing relationship with Jesus Christ
- A love for young children
- A love for God's Word
- A commitment to pray for children under their care
- Spiritual Gifts may include: Leadership, teaching, administration, mercy, shepherding

Benefit to the worker

Satisfaction of nurturing and leading young children as they grow in their understanding and love for God.