



## **Greeter Team Leader**

### **Ministry Description**

**January 2008**

#### ***Purpose***

To participate in the mission to make mature followers of Jesus by ensuring the best possible worship experience for those attending services at Faith Church of Grayslake and to ensure that new guests and new attendees are connecting to the local church body.

#### ***Responsible to***

Associate Pastor

#### ***Description of duties***

- Provide leadership for Sunday morning greeter team
- Delegate greeter roles on Sunday morning
- Take attendance on Sunday
- Attend quarterly Greeter Team Leaders Meeting
- Read First Impressions or Beyond the First Visit
- Make sure grounds and facilities are in good order and ready for Sunday service
- Welcome people as they enter the church building; hand out worship folders
- Alert for new guests and present them with information and if needed, with the team leader
- Available to answer frequently asked questions regarding Faith Church
- Watch over the flow of service in order to anticipate any urgent needs and to prevent disruptions
- Watchful of potential problem people
- Prepare to respond in case of an emergency
- Organize, Lead, and Attend First Impressions Network Retreat

#### ***Time requirements***

30 minutes before service 2 Sundays a month/1-2 hours a month

#### ***Term***

A minimum of 1 year

#### ***Training and resources***

- Associate Pastor will be available for consultation
- Resources on First Impressions will be made available as needed
- First Impressions Network Retreat Training

#### ***Qualifications, skills and gifts***

- Desire to see people get connected with this local church body
- Willing to put be the first impression of Faith Church of Grayslake
- Spiritual gifts would include leadership, hospitality, shepherding, mercy

#### ***Benefits to the Worker***

Satisfaction of helping people move forward in their relationship with Christ by assisting them in connecting with members of Faith Church of Grayslake.