



Children Special Events Coordinator

Ministry Description

January 2008

Purpose

To participate in the mission to make mature followers of Jesus Christ by planning and facilitating creative special events for children that will allow them to develop healthy peer relationships and interact with caring adults.

Responsible to

Children's Ministry Director

Description of Duties

- Plan seasonal activities for children and families
- Meet regularly with team members to play and pray
- Report regularly to the Children's Ministry Team
- Plan occasional in-class parties for Early Childhood and children's Church
- Recruit parents and additional team members to assist on date of the event
- Observe all safety regulations and policies

Time Requirements

Time will vary according to the event

Training and Resources

- Network Events
- Regular communication with Children's Ministry Director, Early Childhood Assistant Director and Children's Church Administrator

Qualifications, Skills and Gifts

- A growing relationship with Jesus Christ
- A love for children
- Creative and administrative abilities
- Faithfulness to this important ministry

Benefit to the worker

Satisfaction of nurturing and leading children as well as the knowledge that they are able to create a positive, fun environment for children to learn to love God.